

**WHEATLAND SCHOOL DISTRICT**  
**111 MAIN STREET**  
**WHEATLAND, CA 95692**  
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**WHEATLAND SCHOOL DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**DISTRICT OFFICE**  
**April 11, 2019**  
**4:00 P.M.**

## **MINUTES**

*All open sessions will be recorded. A CD of the recorded meeting is available upon request.*

**4:00 P.M. 1. MEETING CALLED TO ORDER - 4:00 PM – Board President - Ish Medina**

**Members Present**

Ish Medina – Board President  
Kathy Herbert – Board Clerk  
Nicole Crabb – Board Member  
Ronna Eaton – Board Member  
Raegean Waltz – Board Member

**Member Absent**

Col Shannon Juby – BAFB Liaison – Filled in by Lt. Col. Martin

**1.1 PLEDGE OF ALLEGIANCE**

**2. REPORTS AND COMMUNICATION**

**2.1 Superintendent Update – Craig Guensler**

Superintendent Guensler reminded the board we had preschool teachers attend an Inclusion training down south this week to learn about working with all students – both special ed and general ed students.

Spring Break is next week through Monday, April 22, 2019. Students will return on Tuesday, April 23<sup>rd</sup>. School sites will be closed during the break. The District Office will be open except for Friday, April 19<sup>th</sup>.

The Anti Vaping Training was held last night for parents – it was very informative but the attendance was low.

Progress reports went home this week.

AI ended today.

Bear River has a dance tonight, so those administrators are not here today to prepare for the event.

The Educator of the Year Dinner will be held at 5:30 p.m. at Wheatland High School on May 2<sup>nd</sup>.

Relay for Life is scheduled for April 26 and 27.

## 2.2 Enrollment Report

### 3. COMMUNICATION FROM THE PUBLIC – (on items not on the agenda)

The Public may address the Board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the Board, **each person is limited to five (5) minutes**. If a large number wish to speak on a specific item, the Board may limit total input to twenty-five (25) minutes on any item. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.

### 4. CONSENT AGENDA

#### NOTICE TO PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 [Approve Regular Board Meeting Minutes – March 14, 2019](#)

4.2 [Approve Payroll Register](#)

4.3 [Approve Personnel Listing](#)

4.4 [Approve Bills and Warrants](#)

It was MSCU (Walt-Eaton) to approve the consent agenda

### 5. ◇ ACTION ITEMS ◇ DISCUSSION ◇ INFORMATION CODE:

(A) = Action (D) = Discussion (I) = Information

5.1 (A) [BOARD POLICY/ADMIN RESOLUTION – APPROVAL OF ARTICLE 2 \(Administration\) – Craig Guensler](#)  
[Board Policy #2000 – Concepts & Roles](#)  
[Board Policy #2110 – Superintendent Responsibilities & Duties](#)  
[Board Policy #2120 – Superintendent Recruitment & Selection](#)  
[Board Policy #2121 – Superintendent’s Contract](#)  
[Board Policy #2140 – Evaluation of the Superintendent](#)  
[Board Policy #2210 – Administrative Discretion Regarding Board Policy](#)  
[Board Policy #2230 – Representative & Deliberative Groups](#)  
It was MSCU (Crabb-Eaton) to approve this Action Item

5.2 (I) [BOARD POLICY/ADMIN RESOLUTION – FIRST READ OF A PORTION OF ARTICLE 3 BOARD POLICIES – Craig Guensler](#)  
[Board Policy #3000](#)  
[Board Policy and Admin Regulation #3100](#)  
[Admin Regulation #3110](#)  
[Board Policy #3111](#)

**Board Policy #3220.1**

**Board Policy and Admin Regulation #3250**

**Board Policy and Admin Regulation #3260**

**Board Policy and Admin Regulation #3270**

**Board Policy and Admin Regulation #3280**

**Board Policy #3290**

**Board Policy #3300**

**Board Policy and Admin Regulation #3311**

**Board Policy #3312**

**Board Policy and Admin Regulation #3312.2**

**Board Policy and Admin Regulation #3314**

**Board Policy #3314.2**

**Board Policy and Admin Regulation & Exhibit #3320**

**Board Policy and Admin Regulation #3350**

**Board Policy #3400**

**Board Policy and Admin Regulation #3451**

**Board Policy #3452**

**Board Policy and Admin Regulation #3460**

**Board Policy and Admin Regulation #3511**

**Admin Regulation #3512**

**Board Policy and Admin Regulation #3513.1**

**Board Policy and Admin Regulation #3513.3**

Ronna had questions about a few of the policies and regulations.....

BP/AR 3250 (Transportation Fees) The first sentence sounds as if the district is charging families for transportation. *This sentence will be rewritten and brought back to the board for approval.*

BP 3312 (Contracts) Ronna is concerned that students are being given sodas as rewards, etc. *The schools have taken out vending machines as well as the District Office. Some campuses still have a snack area to allow staff to purchase items. However, it would be impossible to police the campuses to make sure staff are not treating students to unhealthy snacks or beverages.*

BP/AR 3350 (Travel Expense) *This policy is somewhat generic because it is constantly changing*

BP/AR 3451 (Petty Cash Fund) Ronna asked how petty cash is monitored. *Craig explained each Principal/site is given \$100.00 – As they spend, they fill out receipts. If they spend the \$100.00 during the year, they can turn in the receipts to Melissa Bowles to receive an additional \$100.00 petty cash to be kept on hand. Receipts and cash are turned in at the end of the year and must total \$100.00.*

BP 3452 (Student Activity Funds) *The fundraising events don't really change much from year to year.*

BP/AR 3511 (Energy and Water Management) Ronna wonders what more can we do to save in this area? *Craig shared we could water less, but it is always important for the campuses to be green and for our kids to have green grass to play on.*

BP/AR 3513.1 (Cellular Phone Reimbursement) *Cell phones are provided for most itinerant groups such as maintenance and bus drivers. The administrators and psychologist are given a stipend to reimburse for their cellular bills.*

BP/AR 3513.3 (Tobacco Free Schools) Ronna wondered if this policy would be updated to include vaping. *Craig would prefer to wait until an update comes from CSBA.*

**5.3 (A) MOU FOR SHARED SERVICES WITH WHEATLAND UNION HIGH SCHOOL DISTRICT – PSYCHOLOGIST – Craig Guensler  
WSD and WUHS MOU FOR PSYCHOLOGIST SERVICES**

This will be a 50/50 split between our Districts. Wheatland Union High School's Board has already approved the MOU. This psychologist will be a Wheatland School District employee and we will charge the high school on a quarterly basis.

It was MSCU (Eaton-Herbert) to approve this Action Item

**5.4 (A) NEW SALARY SCHEDULE FOR PSYCHOLOGIST– Craig Guensler  
CERTIFICATED SALARY SCHEDULE PSYCHOLOGIST**

This information was shared in closed session last month.

It was MSCU (Crabb-Herbert) to approve this action item.

**5.5 (A) NEW LONGEVITY STEP ADDED TO CERTIFICATED MANAGEMENT, CLASSIFIED MANAGEMENT, SECRETARIES, PSYCHOLOGIST, CONFIDENTIAL EMPLOYEES SALARY SCHEDULES – Craig Guensler  
SALARY SCHEDULES WITH 35 YEAR STIPEND ADDED**

This information was also discussed in closed session last month.

It was MSC (Waltz-Eaton) to approve this Action Item

Nicole Crabb voted to oppose this Action Item

**6. BOARD COMMENTS**

Nikki thought the lock down situation went very well. Everyone did a great job. Ronna wished the vaping training would have been better attended by parents.

**7. CLOSED SESSION**

Adjourned to close session at 4:44 p.m.

**7.1 CONFERENCE WITH LABOR NEGOTIATOR  
G.C. 54957.6**

Pursuant to Government Code 54957.6, the Board will meet in Closed Session to give direction to Agency Negotiator, Craig Guensler, regarding negotiations with W.E.S.T.A., CSEA #626, W.E.S.S. and unrepresented groups.

**8. RETURN TO OPEN SESSION**

**8.1 DISCLOSURE OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

**9. ADJOURNMENT**